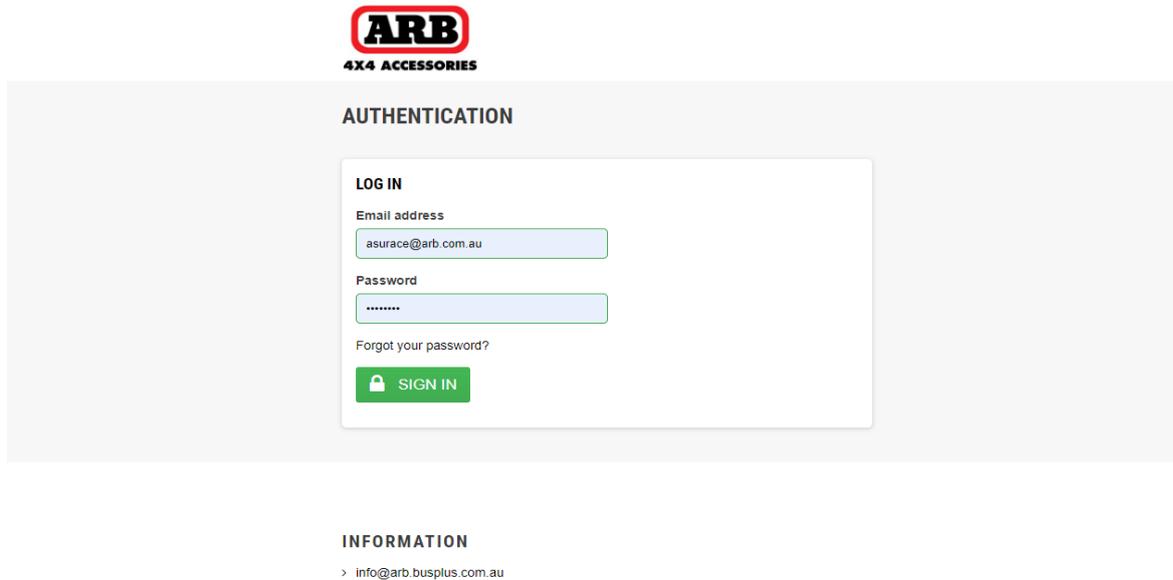


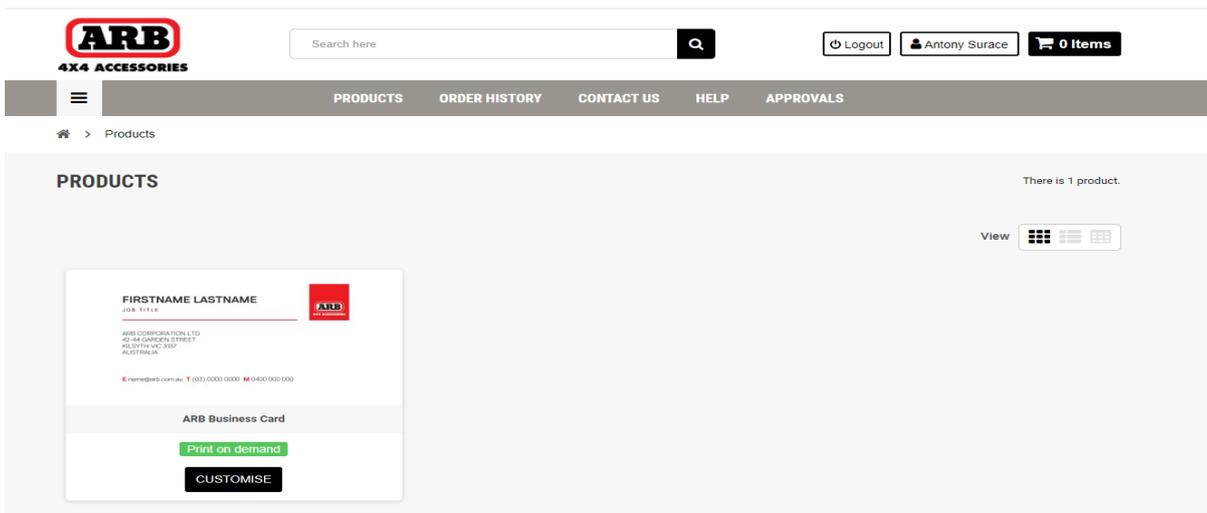
# ARB BUSINESS CARD ORDERING

The following guide will assist you on how to order your business cards through using Southern Impact's website.

1. Head to the following address: <https://arb.busplus.com.au/>



2. On the product tab, select ARB Business Card to input your new order.



- After you have inputted the relevant details into the fields, click save. The system will allow you to create templates, meaning you can use the same template for future orders without having to input the same details for each new order.

**FIRSTNAME LASTNAME**  
JOB TITLE

---

ARB CORPORATION LTD  
42-44 GARDEN STREET  
KILSYTH VIC 3137  
AUSTRALIA

E name@arb.com.au T (03) 0000 0000 M 0400 000 000



### ARB Business Card

1 Customise > 2 Validate > 3 Order

**SAVE** **LOAD SAVES**

First Name \*  
ANTONY

Last Name \*  
SURACE

Job Title \*  
HR ANALYST

Email \*  
asurace@arb.com.au

Telephone \*  
(03) 9761 6622

Mobile  
0419 000 000

Address \*  
ARB Kilsyth  
ARB CORPORATION LTD  
42-44 GARDEN STREET  
KILSYTH VIC 3137  
AUSTRALIA

### My Saves

AS Card 04/05/2022 11:24:10	<a href="#">Load</a> <a href="#">Delete</a>
AS Template 04/05/2022 11:11:46	<a href="#">Load</a> <a href="#">Delete</a>

### 4. Validating and Proofing

#### ARB Business Card

1 Customise > 2 Validate > 3 Order

**DIGITAL PROOF**

### Approve Content

I confirm that I have viewed my PDF Proof, thoroughly checked and approve this customised artwork.

*Note: ticking this box means you are approving final artwork for subsequent print production and/or digital download.*

- I have checked spelling, address and all contact information
- If you have noticed a mistake has been made, please return to the [product page](#), correct the error(s), save the customisation again, check your new proof and approve.

**NOTE:** If you have any products added to your cart that need to be revised, please delete from your cart and amend as described above.

**CONTENT IS APPROVED, PROCEED >**



## 5. Order Information

Here you will select the quantity of your purchase order.

### ARB Business Card

1 Customise > 2 Validate > 3 Order

The Minimum Per Order Quantity for this product is 250 Units (Applicable to each address location in your cart)

The Maximum Per Order Quantity for this product is 250 Units (Applicable to each address location in your cart)

Quantity Packs 1 - +

**Packs: 1**  
**Units: 250**

**+ ADD TO CART**

## 6. Cost Centre – where you are located.

**SHOPPING-CART SUMMARY** Your shopping cart contains: 1 product

1
2
3

Summary
Address
Submit

Product	Description	Qty	Cost Centre	
	<b>ARB Business Card</b> <b>Name on card: ANTONY SURACE</b>	x 1 Pack of 250 	<input type="text" value="Please Select"/>	

← CONTINUE SHOPPING
NEXT →

## 7. Where your cards will be delivered to.

Within multiple orders, you can ship cards to different delivery addresses if need be.

Choose a delivery address:

Kilsyth

**YOUR DELIVERY ADDRESS**

Antony Surace  
ARB  
42-44 Garden Street  
3137 Kilsyth VIC  
Australia  
9761 6622  
0431838262

UPDATE >

ADD A NEW ADDRESS >

If you would like to add a comment about your order, please write it in the field below.

< PREVIOUS

NEXT >

**ADDRESSES**

1 Summary      2 Address      3 Submit

CLICK BUTTON BELOW TO SHIP TO A SINGLE ADDRESS.  
SPECIFY A DELIVERY ADDRESS.

OR

CLICK BUTTON BELOW TO SHIP TO MULTIPLE ADDRESSES.  
SPECIFY MULTIPLE DELIVERY ADDRESSES.

## 8. Head Office orders for business cards only require approval. Orders made from Private and Corporate Stores will not require approval.

1 Summary      2 Address      3 Submit

Product	Description	Qty	Address	Cost Centre
	ARB Business Card Name on card: ANTONY SURACE	x 1 Pack of 250	Kilsyth	ARB Kilsyth

< PREVIOUS

**Your Order Requires Approval**  
Your order request will be sent to ARB Head Office for Approval. You will receive an email response within 48 hours.

REQUEST APPROVAL

## 9. Review and check status of order.

**ORDER HISTORY**

Here are the orders you've placed since your account was created.

20 April — 4 May 2022 MY ORDERS SEARCH

Order reference	Date	Status	
FEQHXOPRI	05/04/2022	Pending Cost Centre Approval	DETAILS > Reorder

« < 1 > »

BACK TO YOUR ACCOUNT HOME SIGN OUT

**FOLLOW YOUR ORDER'S STATUS STEP-BY-STEP**

Date	Status
05/04/2022	Pending Cost Centre Approval

**DELIVERY ADDRESS (KILSYTH)**

Antony Surace  
ARB  
42-44 Garden Street  
3137 Kilsyth VIC  
Australia  
9761 6622  
0431636262

Reference	Product	Quantity	Approval
--	ARB Business Card - Template : arb_businesscard Customisation ID: 964 Name on card: ANTONY SURACE	x 1 Pack of 250	Awaiting Approval.

Date	Carrier	Tracking number
05/04/2022	GENERAL POSTAGE	-

**ADD A MESSAGE**

If you would like to add a comment about your order, please write it in the field below.

Product

-- Choose --

SEND >

**Any questions or queries about your business cards, please contact Antony Surace.**